

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF THE BRISTOL COUNTY WATER AUTHORITY

Wednesday, July 09, 2008

450 Child Street, Warren Office, Warren, RI

Pursuant to proper notice, the regular meeting of the Board of Directors of the Bristol County Water Authority was called to order by Chairman Jannitto at 6:00 pm, 450 Child Street, Warren Office, Warren, Rhode Island. Executive Director Pasquale DeLise, and the following Directors were in attendance at the commencement of the meeting:

John Jannitto, Allan Klepper, Ian Morrison, John Saviano, and John Veader

Directors Absent – John McElroy, Joseph Rego, Frank Sylvia

HOUSEKEEPING

Minutes of the following meeting were reviewed.

Upon a motion duly made and seconded, it was unanimously

VOTED: That the minutes of the regular meeting of June 11, 2008, be

approved.

PUBLIC RELATIONS/PERSONNEL COMMITTEE

Director Veader reported:

New Business

1. Pension Plan Annual Report, Director Veader introduced Mr. Gerry Fogerty and Mr. Gene McCabe of Washington Trust Investors who presented BCWA's Annual Pension Plan Report to the Board.

Director William Gosselin entered the meeting at 6:25 pm.

Old Business

1. Office Front Yard Landscaping, no news at this time.

2. 10 Year Anniversary of EBP (for Information Only), new news at this time.

3. Staff Employees Yearly Review, Committee Chairman Veader stated Board will vote on amount of \$24,560. Upon a motion duly made and seconded, it was unanimously

VOTED: To approve a budget of up to \$24,560 for Staff Employees salary adjustments.

New Business

1. Local 359 Annual Picnic, Committee recommends to contribute

\$500.00. upon a motion duly made and seconded, it was unanimously

VOTED: To appropriate \$500.00 for Local 359 Annual Outing.

2. Consumer Confidence Report (for Information Only), As required CCR was mailed to all Bristol County citizens by due date of 7/1/08. Director Morrison stated that the CCR had been very well done.

Director Veader stated that at the August Sub Committee Meetings the following would be discussed: Staff employees yearly review, and the following two items which were first discussed during Union negotiations – lifetime health benefits and TDI.

AUDIT FINANCE COMMITTEE

Director Saviano reported:

Old Business

1. Fund Transfer Request, Staff request transfer of \$25,000 to cover May 2008 operations concerning the East Bay Pipeline at ProvPort. Upon a motion duly made and seconded, it was

VOTED: To approve a transfer of \$25,000 from the Revenue Fund to the Operations & Maintenance Fund, to cover expenditures related to the East Bay Pipeline at ProvPort, as presented.

Motion passed unanimously.

Director Veader question if this money was budgeted. Mr. Webster Goodwin, Manager of MIS and Accounting stated that this money was not in the budget and therefore it had to be transferred from the Revenue Fund. Director Saviano questioned whether a contingency should have been placed in the budget since this situation has been going on for one year.

Director Morrison stated that the Board should start thinking about raising rates.

2. BCWA Distribution Bldg/Plant Parking Lot, etc., Committee recommends to award low bidder as presented. Upon a motion duly made and seconded, it was unanimously

VOTED: To award low bidder, International Paving of Pawtucket, RI at a price of \$34,550, as presented.

New Business

1. Billing Reconciliation, Committee to discuss this item further and possibly establish policy if needed. Director Saviano stated that the Board must decide whether to continue making adjustments to the bills vs. a payment plan with no adjustments. The AMR's are faulty, the meters inside the homes are accurate, the customers have used the water.

Director Klepper stated that we should add information in fine print to our bills concerning meter discrepancy. Customers are responsible for actual water that they used and BCWA has a legal right to collect their money.

Item to be discussed further at future meetings. Staff believes a “delicate” matter. In view of recent events Staff has modified terminology on water bills which addresses/minimizes meter reads conflicts.

ENGINEERING COMMITTEE

Director Morrison reported:

Old Business

1. East Providence Matters, Pump Test performed Monday 7/7/08 9:00 pm to 12:00 noon 7/8/08. Executive Director DeLise stated that the test was successful and no problems were encountered.

New Business

1. Spec 200 Annual Water Main Installation, Contract Award, Committee recommends approval as presented. Upon a motion duly made and seconded, it was unanimously

VOTED: To award contract to low bidder, Parkside Utility of Johnston, RI, at a price of \$717,042, as presented.

2. Water Main Extension, Butterworth/Fairmont, Bristol, Committee

recommends approval as presented. Upon a motion duly made and seconded, it was unanimously

VOTED: To approve installation of water main on Butterworth Ave. and Fairmont Ave. in Bristol at an estimated cost of \$22,000, as presented.

3. Added Item: Serpentine Road Drainage Project, For discussion at August meetings.

4. Nayatt Road Pump Station, Committee supports Staff proposal and directs Staff to obtain quotes for roof replacement.

5. Kickemuit Lower and Upper Dam Emergency Action Plan (for Information Only), Staff has completed plans for upper and lower Kickemuit and submitted to DEM by due date of 7/1/08 for review and approval.

There being no further business, the meeting was adjourned at 7:20 pm.

John L. McElroy, Jr.

Secretary